



## GENERAL WEDDING INFORMATION

1. A completed and signed application is required to determine whether the wedding can be performed. If applicants are not members of Truth Center Ministries International, a letter of release from respective Pastor and Church will be necessary.
2. Upon confirmation of your wedding date, a **\$50.00** non-refundable deposit is required to hold the date on our calendar.
3. **The balance of all fees is due two weeks prior to wedding day.** Checks or money orders are to be made payable to the officiating Minister.
4. Your wedding may be scheduled six months in advance. Truth Center will keep a waiting list of dates requested beyond six months on a first come, first served basis. Members will receive priority where a member and non-member have requested the same date.
5. Once the request to perform a wedding has been accepted and confirmed, the travel arrangements will be made at the expense of the requesting bride and groom. Additionally, if the officiating Minister is requested to perform a wedding out of state, travel and hotel arrangements will be made at the expense of the requesting bride and groom.
6. The Covenant class will be followed by counseling. Couples are required to meet with the officiating Minister as many times as he deems necessary. Appointments can be scheduled through the ministry office.
7. **Your premarital guide for couples should be completed and handed in before the final class.**
8. If either party has been previously married, proper documentation of the divorce, death or annulment must be provided with your application.
9. Your wedding reservation is contingent upon the completion of your counseling and the final approval of the officiating Minister.
10. In case of cancellation, all deposits are refundable, with the exception of the **\$50.00 nonrefundable deposit**, if notice is given within 7 days of the wedding. The cancellation **must** be done in writing and sent by fax to 516.621.3825.
11. Other supplemental fees may include rehearsals, transportation, or other requested additional services. (i.e. Destination Weddings)
12. Please call the Administrative Office for All Fees.